

**AUGUST/SEPTEMBER 2017**



**Brookwood**  
PRESCHOOL ACADEMY

## **WELCOME**

Welcome to a new school year at Brookwood Preschool Academy. Our staff has been getting everything ready for a smooth start for you and your children. You'll be receiving a monthly calendar from your teacher with reminders on the reverse side. This calendar will include information about when and what will be taking place for that month, holidays, special themes, birthdays, color for the month and shape. We suggest placing this calendar in your home for easy reference throughout the month. You'll also be receiving a monthly newsletter from the Academy office. If you have any questions or concerns, please stop the office, contact us at [academy@brookwoodchurch.org](mailto:academy@brookwoodchurch.org), or call 864.688.8223.

## **In Class This Month**

During the months of August and September your child will learning about: New Friends, New School, All About Me, Family, Apples and Fall. Special art projects and centers will be related to the themes. September's color and shape will be red and the circle.

## **Morning Drop-off**

When walking your children into school in the morning, please keep in mind our walking feet inside rule. We know it's tempting to race, but with 175 children, someone will get hurt, and we don't want it to be our parents! Please make sure you check in with your child's teacher.

## **Holidays for September**

During the month of September, the Academy will be closed on Monday, September 4, for Labor Day. We hope you enjoy the day with your family.

## **School Pictures**

Wednesday–Friday, September 27-29, we'll be taking school pictures. These pictures create great memories as your children get older. We'll be sending out more information as the time gets closer.

## **Sick Child**

Please refer to your Parent Handbook with questions about a sick child. If your child has a fever of 101 or higher, they may not return to school until they are fever-free and off medication for 24 hours. Also, if your child is too ill to participate in the classroom and playground activities, they should stay home until they feel better.

## **Pickup**

For the safety of you children, if you have different plans for your child's pickup, please let our staff know. You can also call the office and let us know by either speaking to us or leaving a voice message.



## Lunch

When preparing your child's lunch for school, please consider the following policy:

- Please only send in items that can be reheated in one minute or less
- In order for us to heat all of the children's lunches in a timely manner, we're asking you to send your child's lunch in a microwave-ready container. If we aren't able to pull the item out of the lunch box and place it right into the microwave, we will not be able to heat it. It will have to be served unheated.
- Please only send items in a reusable microwave-safe container. We cannot heat lunches wrapped in foil or plastic, sealed in Ziploc bags, or sent in glass containers.
- We aren't able to accommodate heating any Lunchables. They often require removing food items from the container or putting a food item together. We feel this creates an opportunity for cross-contamination, and we want to be as sanitary as possible.

## Extra Clothes

We are in need of shorts, pants, undies and shoes for our accident bucket. If you are cleaning out your closets, we would love to have gently used items. Drop them off at the office. Thank you in advance.

## Weather

As the weather starts to change, please be aware the children do go outside daily. So please dress your child appropriately for the whole day.

## Shoes

In order to provide a safe and healthy environment, shoes must be worn at all times. We ask that your child wear closed-toe, non-skid shoes that tie or Velcro. Flip-flops, sandals and Crocs are not recommended.

## Sunscreen

Please apply sunscreen to your child before they arrive at school if you wish. If you would like us to reapply sunscreen to your full-time child, please send in a labeled container with your child's name, and stop by the office to sign a permission form.

## Carpool for Part-Time Children

A few reminders about the carpool line. We'll start dismissing children at 12:50 pm. Please pull into the loop on the south side of our building. Please stay in your car, and we'll bring your child to you. We will be loading 4 to 5 children at a time. Please buckle your child in before your pull away from the curb. When a group of cars is finished buckling, you may all pull away at the same time and then we will load the next set. Please refrain from pulling away from the curb before the cars ahead of you have done so. This will hopefully prevent any accidents (car or people) from happening. Please be aware teachers are not allowed to buckle children in car seats.

## Grandparents Day

Monday and Tuesday, September 11 and 12, we'll have Grandparents Day. If your child's grandparents live in town please let them know we'd love them to come to school and see what their grandchild has to show them about their school.

### Dates To Remember:

**Monday, September 4    Academy Closed**

**Monday-Tuesday, September 11-12    Grandparents Day 7-9 am**

**Wednesday-Friday, September 27-29    School Pictures**



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