

## Job Description – Student Ministry Worship Director

### ***Standard Work Schedule*** (refer to policy standard hours)

- Schedule to be finalized with Student Ministry Worship Director
- Full – Time hourly position (40+ hours)
- Additional hours may be required periodically

### ***Requirements***

- Called by God
- Spiritually Mature
- Godly Character – respectable; self-controlled; generous; honorable
- Seeking personal spiritual growth and encourage growth in others
- Experience with leading contemporary worship
- Provide examples of audio and/or video music productions or worship services
- Strong music background, ability to play multiple instruments preferred
- Experience directing audio and technical staff
- Previous experience working with students ages 10-18
- Experience with music related hardware and software
- Leadership skills
- People coordination, delegation and motivational skills
- Strong Creative Skills (i.e., Music, Drama, Art, Video Clips, etc.)
- Organization and follow up skills
- Strong communication and interpersonal skills
- Use of the following tools to support office administration and communication functions:
  - Microsoft Operating System and Office
  - Internet and Outlook Web Access
  - Appropriate Mac based software

### ***Responsibilities***

- Collaborate with Student Worship Director to ensure that Worship experiences are creatively designed and delivered within the overall theme and purpose of the event/activity, and consistent with Brookwood Student Worship strategy/plan for each ministry.
  - Creative Arts (i.e. Music, Drama, Art, Video clips)
    - Selection (lyrics, bands, choirs, clips,)
    - Production (selection of members, rehearsals, coordinates all resources required: technical, communications, facilities, etc.)
    - Provide oversight for set up (stage, props, etc.)
- Oversee worship volunteers
  - Recruit
  - Train and develop
  - Utilize Planning Center Online to schedule
- Manage staff and volunteers that are serving and supporting the Student Ministry: regular meetings, trainings, etc.
- Support Main Stage worship as needed
- Support special events as needed
- Lead worship when necessary

- Administrative duties: arena, email to volunteers and parents, payroll, etc.
- Provide training and resources to student to assist in their musical development
- Utilize current Brookwood policies and procedures
- Active participation in a Group (for continued spiritual growth) not included as work time.

### ***Development and Performance Management***

- Formal performance reviews will be held once a year
- Training and development will be determined with Supervisor